

British Parachute Association

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Development Committee

Minutes of the meeting held on

Tuesday 22 June 2010 at 1530

at the BPA Office, 5 Wharf Way, Glen Parva, Leicester

Present:	Craig Poxon	-	Development Chairman
	Paul Applegate		
	Kieran Brady		
	John Horne		
	Paul Ledden		
In attendance:	Tony Butler	-	Technical Officer
	Jon Gretton	-	Financial Administrator
	Paul Moore		
	Andy Scott	-	Co-opted
	Martin Shuttleworth	-	Secretary-General
Apologies for absence:	Adrian Bond		
	Christopher Beattie		

Item Minute

21/10 Minutes

The Committee noted that the minutes (circulated) of the meeting held on Tuesday 20 April 2010 had already been approved by the Committee, ratified electronically by the Council and published on the BPA website <http://www.bpa.org.uk/minutes>

22/10 Matters arising

22.1 Insurance (minute 14.1)

Andy Scott reported that he had received back (and circulated in advance of the meeting) quotes through both Manson Insurance Brokers and Lee Harrison / Paul Nicholson (of Towergate TLC) for travel and medical insurance, including repatriation, for the British National Team. Mansons had kindly offered to sponsor the cost of this insurance in exchange for recognition in the BPA magazine and a link on the BPA website. The Committee was delighted with this offer, which it asked Andy Scott to pass to the Competitions Committee for consideration of the detailed arrangements.

Action: Andy Scott

The Committee noted that members of the national team had always met the cost of their personal medical and travel insurance. Andy Scott said this would be something that the Competitions Committee would bear in mind in considering how to progress the offer.

Kieran Brady asked whether it was a stand-alone policy. He was concerned that if not, it might affect the main BPA third party insurance policy. The Office confirmed that the underwriter of the third party policy was different from those that Mansons had identified as being options for the national team travel and medical insurance policy.

In discussion of the protocol on such matters, the Committee noted that the BPA's existing broker (appointed as the result of a competitive tender) should have been approached first, not second.

22.2 Possible display skydive at the London 2012 Olympics (minute 14.2)

John Horne reported that his contact who might have had a route to the Olympic Committee had moved, and he was pursuing another avenue. The Chairman had also identified a possible contact, which he would forward to John Horne.

Ongoing

22.3 BPA Shop (minute 14.3)

Weed Stoodley had pointed out that the draft letter of agreement between the BPA and the BPA Shop (franchised to UK Parachute Services Ltd) included provision of the British National Team uniform by the BPA Shop. The Competitions Committee had sourced the uniform elsewhere. The Chairman said he would revise the letter of agreement accordingly.

Action: Chairman

22.4 Consultation with Vice Presidents on their role (minute 14.4)

The Chairman of Council had now received a reply from all four Vice Presidents. His advice was that the Vice Presidents were generally content with the ways each was individually contributing to the BPA. He therefore recommended maintenance of the status quo. The Committee agreed.

No further action

22.5 Annual BPA meeting for DZOs (minute 14.6)

Notice of the date and venue of Tuesday 9 November 2010 at Walcote Village Hall, Lutterworth, Leicestershire, had been e-mailed by the Office to all Affiliated Centres. Centres had been advised that a call for agenda items would be issued nearer the time.

22.6 Survey of lapsed members (minute 14.7)

The Chairman had circulated this in advance. The Committee agreed the results of the survey should be posted on the BPA website. The Chairman would supply it to the Office for this purpose

Action: Chairman / BPA office

23/10 Reports on areas of responsibility

23.1 UK Sport / Sport England / BPA Regional Reps to Sport England / CCPR

John Horne reported that he had written to all eight BPA representatives to the Sport England Regions. He had asked for their views on whether their role should continue given the government's concentration on home country rather than regional funding, ie England as a whole rather than the English regions, together with Scotland, Wales and Northern Ireland. The replies he had received to date from our Reps in the English regions had confirmed that the former regional sports organisations were no longer active. The Office said this was because the government had cut their funding and many such bodies no longer existed.

The Committee therefore decided that BPA representatives to the Sport England regions would no longer be appointed after the 2011 AGM. John Horne would write to thank the Reps for their service, some of which was for many years, and let them know the Committee's decision.

Action: John Horne

John Horne reported that Diana King of the Royal Aero Club had arranged to meet Sue Campbell, Chair of UK Sport. Diana King had asked for an impact statement about the loss of exchequer funding to airports. This had been passed to the Competitions Committee for each discipline rep to reply, but only Steve Saunders, Competitions Chairman and CF Discipline Rep, had so far done so.

CCPR had indicated that any modest amount of money from the final, short-lived, run of Bingo Lotto was likely to be distributed to qualifying sports associations in the next few weeks.

The Chairman had received a notice on CCPR about data protection. He would forward it back to the Office with a view to a data protection audit.

Action: Chairman / BPA Office

23.2 Insurance

The recent sad double fatality had triggered the death and critical injury insurance that offered a benefit of £15,000 to the next of kin.

The insurers remained keen to sponsor BPA safety activities. See also minute 22.1

24/10 The Airkix Fund – CH videos

The second draft had now been sent to Stuart Meacock for review.

Ongoing

25/10 Development Action Plan: 1 July 2009 to 30 June 2010

25.1 Implement stage 2 of the new BPA website and database

Per minute 17.1, this had been delayed by the supplier. Alternative arrangements were being made, see minute 26.1.

Delayed

25.2 Explore the viability of the BPA developing a tandem bookings agency as an arm's length commercial activity

Not now being progressed. See minute 71.2/09.

No further action

25.3 Support and encourage Clubs & Centres to run more safety events

Paul Ledden was working on this and provided an update. It was being rolled forward as target in the new Action Plan for 2010-11 (minute 26.2).

Rolled forward to 2010/11 Action Plan

25.4 Keep up-to-date with developments in statutory safeguarding of vulnerable groups

John Horne's update had been circulated to Clubs & Centres before the election. The new coalition government had since put the scheme on hold pending a further review to restore it to 'common sense' levels. This had received wide publicity in the media. John Horne would write again to Centres to confirm the current position.

Action: John Horne

25.5 Take further initiatives in membership promotion and retention

The experimental initiative to allow up to two temporary memberships to those who had not been full members in the last membership year would continue, as originally envisaged, during the current membership year ending on 31 March 2011

Ongoing

See minute 22.6 reference the survey of lapsed members.

25.6 Put updated Memo & Articles of Association to the AGM

This was an agenda item for the full Council at its meeting tonight (Council minute 44).

Ongoing

26/10 Development Action Plan: 1 July 2010 to 30 June 2011

26.1 Commission a new BPA website and database

See Communications Committee minute 35.

Ongoing

26.2 Develop a resource package for safety events at DZs

Paul Ledden had researched this and found that a number of UK Drop Zones were using USPA material cut and pasted to meet their own needs. He had checked with USPA who had said the BPA could willingly use their material. He had also identified a CCI who was keen to help with the project once the main UK season was over. The Chairman thanked Paul Ledden for his work on this project.

Ongoing

26.3 Research provision and adequacy of information / courses for first-aiders at Drop Zones

Kieran Brady, who had suggested this project, kindly agreed to help to progress it. The Committee agreed that the first point of contact should be Dr John Carter, BPA Medical Adviser.

Ongoing

26.4 Update the BPA Articles of Association to reflect the BPA in the 21st century. Present this to the membership for consideration for approval at the AGM 2011

See minute 25.6.

Ongoing

27/10 Dates of next meetings

Tuesday 17 August, Thursday 14 October and Tuesday 7 December at 1530 at the BPA Office, 5 Wharf Way, Glen Parva, Leicester LE2 9TF.

The meeting closed at 1625

Ratified by Council and published on 3 July 2010.